

Office of Vital Records

7190 Colorado Blvd., Suite 170,
Commerce City, CO 80022

Website: www.adamscountyhealthdepartment.org

Email: vitalrecords@adco.gov

Tel: (720) 200-1401



Staff Use Only:	v. 12/2022
DCN:	_____
Staff:	_____ Date: _____

Application for Certified Copy of Death Certificate

Requestor's Information:

Completed application	Required ID (see below or visit our website for additional options)	Payment	Tangible interest documents (if applicable)
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Requestor Information

Information about the person requesting the death certificate – please print.

Print name of person making request:		Daytime Phone:	
Mailing Address:	City	State	Zip
Your relationship to person named on certificate (Proof needed if your name is not listed on certificate):			
<input type="checkbox"/> Parent <input type="checkbox"/> Grandparent <input type="checkbox"/> Step-Parent <input type="checkbox"/> Sibling <input type="checkbox"/> Spouse <input type="checkbox"/> Child <input type="checkbox"/> Legal Guardian <input type="checkbox"/> Legal Representative <input type="checkbox"/> Government Agency <input type="checkbox"/> Genealogist <input type="checkbox"/> Ex-Spouse (direct and tangible interest required) <input type="checkbox"/> Other _____			

Decedent Information

Information about the person whose death certificate is being requested – please print.

Full Name of Deceased	First	Middle	Last	Suffix		
Date of Death / Age	Month	Day	Year	Age at Death	Place of Birth	State or Foreign Country
Place of Death	City	County	State Colorado ONLY			
Reason for Request	<input type="checkbox"/> Social Security <input type="checkbox"/> Records <input type="checkbox"/> Benefits <input type="checkbox"/> Closing Accounts <input type="checkbox"/> Personal <input type="checkbox"/> Other: _____					

Pursuant to Colorado Revised Statutes, 1982, 25-2-118 and as defined by Colorado Board of Health Rules and Regulations, applicant must have a **direct and tangible** interest in the record requested. The penalties for obtaining a record under false pretenses include a fine of not more than \$1,000.00 or imprisonment in the county jail for not more than one year or both such fine and imprisonment (CRS 25-2-118)

<p>By signing in this box, I have read and understood that there are penalties for obtaining a record under false pretenses.</p> <p>SIGN HERE </p>	Today's Date
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Parents, Spouse and Informants will only require Primary ID IF listed on Death Certificate

Primary ID Listing (at least one) or visit our website for additional ID options

<ul style="list-style-type: none"> • Alien Registration Receipt or Permanent Resident Card (INS I-151 or I-551) • Certificate of US Citizenship (N-560 or N-561) • City of Denver/Denver County/Pueblo County Jail Temporary Inmate ID • CO Department of Corrections ID Card • CO Department of Human Services Youth Corrections ID • CO Temporary Driver's License/State ID (within 30 days) • Employment Authorization Card (I-766) • Foreign Passport • Government Work ID (US) • Job Corps ID Card 	<ul style="list-style-type: none"> • International Driving License or Photo ID Card (Issued by Country) • Photo Driver License/ID card (DMV-US) • School, University, or College ID Card (US - Current school year) • Temporary Resident Card (I-688, I-688A, or I-688B) • US B1/B2 Visa Card PLUS I-94 • US Certificate of Naturalization (N-550 or N-570 w/Photo) • US Citizenship ID Card (I-197) • US Merchant Mariner Card (w/Photo) • US Military ID Card • US Passport Book/Card
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For payment by fax or mail, enter card info below or make checks/money orders payable to Adams County Vitals

Card Type: Visa MasterCard Discover AMEX

Cardholder name: _____

Cardholder Signature: _____

Card Number: _____

Expiration Date: ____/____/____ CVV: _____

Type of Certificate	Quantity
➤ Long Legal (entire record)	_____
➤ Short Legal (no medical information)	_____
➤ Verification of Death (limited legal information and no medical information)	_____
Total Payment Amount	
Cost of first certificate	\$ <u>20.00</u>
Additional certificate(s) \$13.00 (issued on same day)	\$ _____
UPS \$25.00 - 2 business day delivery (optional)	\$ _____
Total Cost	\$ _____