Adams County Board of Health
Meeting Minutes

Thursday, January 19, 2023
Adams County Government Center
Brantner Gulch B Room

The public is welcome to attend the Adams County Board of Health meeting remotely via the livestream https://zoom.us/j/96013337013?pwd=M1hzMHBibFZ1WXdUeGthbVo4N1M3UT09 passcode 076213.
The Board of Health agenda and meeting information can be viewed online at https://www.adcogov.org/adams-county-board-health.

1. Call to order
Adams County Board of Health meeting held Thursday, January 19, 2023, was called to order by Dr. Sheela Mahnke at 5:35 p.m.

2. Roll call

   **Board of Health Members:**
   - Dr. Shelia Mahnke, Board Chair  Present
   - Dr. Dee Dee Gilliam, Board Vice Chair  Present/Virtually
   - Brett Keiling, RN  Present
   - Jeremiah Lindemann  Present
   - Dr. Lisa Winkle  Present

   **Health Department Leadership:**
   - Kelly Weidenbach, DrPH, MPH, Executive Director, Adams County Public Health  Present
   - Brian Hlavacek, MAS, REHS, Environmental Health Division Director  Present
   - Adams T. Anderson, MPH, MURP, Epidemiology & Data Science Division Director  Present
   - Darci Martinez, DNP, FNP-C, Nursing Division Director  Present/Virtually
   - Monica Buhlig MPH, Health Equity & Strategic Initiatives Division Director  Present
   - Michelle Harris, MPH, RDN, Nutrition and Family Health Division Director  Present
   - Bernadette Albanese, M.D., MPH, Medical Officer  Absent
   - Mellissa Sager, J.D. Assistant Adams County Attorney  Present

3. Review and approval of agenda
Mellissa Sager, J.D. recommended to the Board that the order of study sessions be re-arranged as follows.

   **A.** Health Equity and Strategic Initiatives (HESI) Overview
   - Monica Buhlig, MPH - Health Equity and Strategic Initiatives Division Director

   **B.** Update on Circulation of Respiratory Illnesses
   - Adam T. Anderson, MPH, MURP, Epidemiology & Date Science Division Director

   **C.** Colorado Open Records Act (CORA) and Colorado Sunshine Law (Open Meeting) Overview
   - Mellissa Sager, J.D., Assistant Adams County Attorney
4. Approval of previous meeting minutes  
Jeremiah Lindemann motioned to approve the January 19, 2023, meeting minutes, seconded by Brett Keiling, RN. All in favor and the motion carried.

Michael Young-Hall, Operation and Accreditation Manager will provide a departmental monthly financial report. Mr. Young-Hall presented a summary for year-to-date finances for the Health Department through December 2022.

6. Policy And Legislative Updates  
Michael Ruddock, Policy, and Public Affairs Senior Advisor  
Mr. Ruddock provided the Board with a power point presentation around the State of Colorado Legislative session and how Adams County Health Department will be involved with that the legislative session for 2023.

7. Ratification of Contracts and Agreements executed using expedited protocol  
A. * Contracts and agreements executed using expedited protocol for Board ratification  
1. Business Associate Agreement with State – CIIS Database – *Darci Martinez, DNP, FNP-C, Nursing Division Director*  
   Motion to ratify this agreement was made by Jeremiah Lindeman, seconded by Brett Keiling, RN. All in favor and the motion carried.

B. * Contracts and agreements for Board approval  
1. Medical Systems of Denver – Medical Waste Disposal – *Updated Agreement Darci Martinez, DNP, FNP-C, Nursing Division Director*  
2. Clinica (FQHC) Deputization Agreement for ACHD Participation in Vaccines for Children (VFC) – *Darci Martinez, DNP, FNP-C, Nursing Division Director*  
3. Construction Oversight Agreement with Adams County – *Clean Harbors Deer Trail (CHDT) Hazardous Waste Treatment, Storage, and Disposal Facility –Brian Hlavacek, MAS, REHS Environmental Health Division Director*  
   Dr. Lisa Winkler motioned to approve all three of these agreements as they were reviewed by Mellissa Sager, J.D. Seconded by Jeremiah Lindeman. All in favor and the motion carried.

C. Other contract and agreement updates
8. Executive Director’s Report  
*Kelly Weidenbach, DrPH, MPH, Executive Director*

9. Study Session  
All study session presentations are available for viewing at the Adams County Health department Website: adamscountyhealthdepartment@org

   A. Colorado Open Records Act (CORA) and Colorado Sunshine Law (Open Meeting) Overview  
      *Mellissa Sager, J.D. Assistant Adams County Attorney*
   
   B. Health Equity and Strategic Initiatives (HESI) Division Overview  
      *Monica Buhlig, MPH – Health Equity and Strategic Initiatives Division Director*
   
   C. Update on Circulation of Respiratory Illnesses  
      *Adam T. Anderson, MPH, MURP, Epidemiology & Data Science Division Director*

10. Comments, announcements, and other business

11. Adjournment

Motion to adjourn the meeting at 7:45 p.m. was made by Dr. Lisa Winkler and seconded by Jeremiah Lindemann. All in favor and the motion carried.

*Notes that a decision or vote needs to be made by the board*