



# Adams County Board of Health Meeting Minutes

Thursday, January 19, 2023  
5:30 p.m.

Adams County Government Center  
Brantner Gulch B Room

The public is welcome to attend the Adams County Board of Health meeting remotely via the livestream [https://zoom.us/j/96013337013?pwd=M1hzMHBibFZ1WXdUeGthbVo4N1M3UT09\\_passcode\\_076213](https://zoom.us/j/96013337013?pwd=M1hzMHBibFZ1WXdUeGthbVo4N1M3UT09_passcode_076213).

The Board of Health agenda and meeting information can be viewed online at <https://www.adcogov.org/adams-county-board-health>.

**1. Call to order**

Adams County Board of Health meeting held Thursday, January 19, 2023, was called to order by Dr. Sheela Mahnke at 5:35 p.m.

**2. Roll call**

**Board of Health Members:**

Dr. Shelia Mahnke, Board Chair	Present
Dr. Dee Dee Gilliam, Board Vice Chair	Present/Virtually
Brett Keiling, RN	Present
Jeremiah Lindemann	Present
Dr. Lisa Winkle	Present

**Health Department Leadership:**

Kelly Weidenbach, DrPH, MPH, Executive Director, Adams County Public Health	Present
Brian Hlavacek, MAS, REHS, Environmental Health Division Director	Present
Adams T. Anderson, MPH, MURP, Epidemiology & Data Science Division Director	Present
Darci Martinez, DNP, FNP-C, Nursing Division Director	Present/Virtually
Monica Buhlig MPH, Health Equity & Strategic Initiatives Division Director	Present
Michelle Harris, MPH, RDN, Nutrition and Family Health Division Director	Present
Bernadette Albanese, M.D., MPH, Medical Officer	Absent
Mellissa Sager, J.D. Assistant Adams County Attorney	Present

**3. Review and approval of agenda**

Mellissa Sager, J.D. recommended to the Board that the order of study sessions be re-arranged as follows.

- A.** Health Equity and Strategic Initiatives (HESI) Overview  
Monica Buhlig, MPH - Health Equity and Strategic Initiatives Division Director
- B.** Update on Circulation of Respiratory Illnesses  
Adam T. Anderson, MPH, MURP, Epidemiology & Date Science Division Director
- C.** Colorado Open Records Act (CORA) and Colorado Sunshine Law (Open Meeting) Overview  
Mellissa Sager, J.D., Assistant Adams County Attorney



# ADAMS COUNTY

## HEALTH DEPARTMENT

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#### 4. Approval of previous meeting minutes

Jeremiah Lindemann motioned to approve the January 19, 2023, meeting minutes, seconded by Brett Keiling, RN. All in favor and the motion carried.

#### 5. Monthly Financial Report

Michael Young-Hall, Operation and Accreditation Manager will provide a departmental monthly financial report. Mr. Young-Hall presented a summary for year-to-date finances for the Health Department through December 2022.

#### 6. Policy And Legislative Updates

Michael Ruddock, Policy, and Public Affairs Senior Advisor

Mr. Ruddock provided the Board with a power point presentation around the State of Colorado Legislative session and how Adams County Health Department will be involved with that the legislative session for 2023.

#### 7. Ratification of Contracts and Agreements executed using expedited protocol

##### A. \* Contracts and agreements executed using expedited protocol for Board ratification

1. Business Associate Agreement with State – CIIS Database – *Darci Martinez, DNP, FNP-C, Nursing Division Director*

*Motion to ratify this agreement was made by Jeremiah Lindeman, seconded by Brett Keiling, RN. All in favor and the motion carried.*

##### B. \* Contracts and agreements for Board approval

1. *Medical Systems of Denver – Medical Waste Disposal – Updated Agreement Darci Martinez, DNP, FNP-C, Nursing Division Director*
2. *Clinica (FQHC) Deputization Agreement for ACHD Participation in Vaccines for Children (VFC) – Darci Martinez, DNP, FNP-C, Nursing Division Director*
3. *Construction Oversight Agreement with Adams County – Clean Harbors Deer Trail (CHDT) Hazardous Waste Treatment, Storage, and Disposal Facility – Brian Hlavacek, MAS, REHS Environmental Health Division Director*

*Dr. Lisa Winkler motioned to approve all three of these agreements as they were reviewed by Mellissa Sager, J.D. Seconded by Jeremiah Lindeman. All in favor and the motion carried.*

##### C. Other contract and agreement updates



# ADAMS COUNTY HEALTH DEPARTMENT

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## **8. Executive Director's Report**

*Kelly Weidenbach, DrPH, MPH, Executive Director*

## **9. Study Session**

All study session presentations are available for viewing at the Adams County Health department Website: [adamscountyhealthdepartment@org](mailto:adamscountyhealthdepartment@org)

- A. Colorado Open Records Act (CORA) and Colorado Sunshine Law (Open Meeting) Overview  
*Melissa Sager, J.D. Assistant Adams County Attorney*
- B. Health Equity and Strategic Initiatives (HESI) Division Overview  
*Monica Buhlig, MPH – Health Equity and Strategic Initiatives Division Director*
- C. Update on Circulation of Respiratory Illnesses  
*Adam T. Anderson, MPH, MURP, Epidemiology & Data Science Division Director*

## **10. Comments, announcements, and other business**

## **11. Adjournment**

Motion to adjourn the meeting at 7:45 p.m. was made by Dr. Lisa Winkler and seconded by Jeremiah Lindemann. All in favor and the motion carried.

*\* Notes that a decision or vote needs to be made by the board*