



## Adams County Board of Health Meeting Minutes

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Thursday, August 17, 2023  
5:30 p.m.

Adams County Government Center  
5<sup>th</sup> floor study session room

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*The public is welcome to attend the Adams County Board of Health meeting in-person at the Adams County Government Center, 5<sup>th</sup> floor study session room, located at 4430 South Adams County Parkway, Brighton, CO 80601; or remotely via the livestream <https://bit.ly/3QxsjXs>. The Board of Health agenda and meeting information can be viewed online at <https://bit.ly/45mSaWt>.*

### 1. Call to order

The meeting was called to order at 5:38 p.m.

### 2. Roll call

#### Board of Health members:

- Dr. Dee Dee Gilliam – present virtually
- Brett Keiling, RN - present
- Jeremiah Lindemann - present
- Dr. Sheela Mahnke – present
- Dr. Lisa Winkler – absent virtually

#### Health Department Leadership:

- Kelly Weidenbach, DrPH, MPH, Executive Director Adams County Health Department - present
- Brian Hlavacek, MAS, REHS, Environmental Health Division Director - present
- Adam Anderson, MPH, MURP, Epidemiology & Data Science Division Director - present
- Darci Martinez, DNP, FNP-C, Nursing Division Director - present
- Monica Buhlig, MPH, Health Equity & Strategic Initiatives Division Director – present
- Michelle Harris, MPH, RDN, Nutrition and Family Health Division Director - absent
- Bernadette Albanese, M.D., MPH, Medical Officer – absent
- Michael Young-Hall, Public Health Performance & Business Excellence Division Director – present

#### County Leadership:

- Mellissa Sager, J.D., Assistant County Attorney – present



# ADAMS COUNTY HEALTH DEPARTMENT

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**Adams County Health Department Staff present:**

*Gabriela Reyes, MPH, Health Data and GIS Manager*

Brian Mead, Environmental Health Supervisor

Keith Homersham, Environmental Health Manager

Lee Her, Administrative Assistant

Jennifer Lucero-Alvarez, Communication Manager

**3. Review and approval of agenda**

No changes were made to the agenda, and it was approved as written.

**4. Approval of previous meeting minutes, August 14, 2023**

The minutes from the August 14, 2023 were not completed. Meeting minutes from the August 14, and August 17, will be ready for approval at the September 28<sup>th</sup>, meeting.

**5. Monthly Financial report**

*Michael Young-Hall, Public Health Performance and Business Excellence, Division Director*

Mr. Young-Hall provided the board with the following budget update: The Health Department's operating budget has remained steady at \$30.5 million for 2023. We are continuously researching new funding opportunities. We have 177 positions hired out of 201 approved positions with 10 active recruitments and 14 positions yet-to-be posted.

**6. Approval of Contracts and Ratification of Contracts executed using expedited protocol**

There were no contracts for approval using the expedited protocol at this time.

**7. Executive Director's report**

*Kelly Weidenbach, DrPH, MPH, Executive Director*

**8. Study Session**

All study session presentations are available for viewing on the Adams County Health Department website: <https://adamscountyhealthdepartment.org>

- Health Data and GIS Program and ACHD's Open Data Site (EDS) – *Gabriela Reyes, MPH, Health Data and GIS Manager*
- Budget and Facilities planning presentation – Kelly N. Weidenbach, *DrPH, MPH*, Executive Director, Adams County Health Department, and Michael Young-Hall, Public Health Performance and Business Excellence, Division Director
- Water Quality Program (EH) – Brian Mead, Environmental Health Supervisor



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**9. Comments, announcements, and other business**

**10. Adjournment**

Motion to adjourn the meeting at 7:37 p.m. was made by Jeremiah Lindemann, and seconded by Brett Keiling, RN. All in favor and the motion carried.

*\* Notes that a decision or vote needs to be made by the board*