



ADAMS COUNTY HEALTH DEPARTMENT

Your Health. Our Mission.

Adams County Board of Health Board of Health Retreat Agenda

Thursday, August 29, 2024
10:00 a.m.

Aloft Hotel
14780 Delaware Street Westminster, CO 80023

This is an open meeting; an audio recording is available upon request. The Board of Health agenda and meeting information can be viewed online at <https://www.adcogov.org/adams-county-board-health>.

1. Call to order

The meeting was called to order at 10:10 a.m.

2. Roll call

a. Board of Health Members:

- Dr. Dee Dee Gilliam Present
- Brett Keiling, RN Present
- Jeremiah Lindemann Present
- Dr. Sheela Mahnke Present
- Dr. Lisa Winkler Present

b. Adams County Health Department Leadership:

- Dr. Kelly Weidenbach, DrPH, MPH, Executive Director Present
- Levon Hupfer, LAC, MAC, Deputy Executive Director Present
- Dr. Bernadette Albanese, M.D., MPH, Medical Officer Present
- Brian Hlavacek, MAS, REHS, Environmental Health Division Director Present
- Adam Anderson, MPH, MURP, Epidemiology & Data Science Division Director Present
- Dr. Darci Martinez, DNP, FNP-C, Nursing Division Director Present
- Michelle Harris, MPH, RDN, Nutrition and Family Health Division Director Present
- Michael Young-Hall, Performance and Business Excellence Division Director Present



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c. County Leadership:

- Mellissa Sager, J.D., Assistant County Attorney Absent

d. Adams County Health Department Staff present:

- Erin Phillips, Performance Excellence Manager
- Michael Ruddock, Public Health Policy & Public Affairs Senior Advisor
- John Nelson, Adams County Director of People & Culture

3. Review and approval of agenda

The agenda was amended, with items 5 and 6 switched, as well as items 8 and 9 due to staffing considerations.

4. Icebreaker

5. Goal setting for the Executive Director for 2025 – 2026

Michael Young-Hall, Performance and Division Director

Previewing to the board the idea of creating goals for the executive director to work on over the next biennium (2025-2026). Goals will be developed at a later time.

6. Approval of the Executive review process

Levon Hupfer, Deputy Executive Director & Michael Young-Hall, Performance and Division Director, and John Nelson –Director of People & Culture

Reviewing and seeking approval from the Board to move forward with the Executive Performance Review process for the previous biennium (2023-2024).

7. Lunch

8. ACHD Policy Agenda

Michael Ruddock, Policy & Public Affairs Senior Advisor

Discussion on the development of a 2025 Policy Agenda related to engagement at the Colorado Legislature

9. Developing Board Priorities and Purpose

Erin Phillips, Performance Excellence Manager

Drafted a proposed Board of Health purpose statement and identified 3-5 priorities that the Board of Health would like to see ACHD focus on over the next 2 years. Both items are draft and will require additional work to finalize.



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10. BoH Meeting Structure and Role

Mellissa Sager, Assistant County Attorney, and Michael Young-Hall, Performance and Division Director

This item was not discussed due to time constraints and will be addressed later.

11. Comments, announcements, and other business

12. Adjournment

The meeting was adjourned at 4:03.