



Board of Health Meeting Minutes

Special Meeting

Date: 9/1/2022 Time: 3:00pm

Roll Call: Attendees and Absentees

Board of Health Members:

- Dr. Dierdre Gilliam – PRESENT
- Brett Keiling – PRESENT
- Jeremiah Lindemann – PRESENT
- Dr. Sheela Mahnke – PRESENT
- Dr. Lisa Winkler – PRESENT

Health Department Leadership:

- Kelly Weidenbach – Public Health Transition Director – PRESENT
- Brian Hlavacek – Environmental Health Division Director – PRESENT
- Adams Anderson – Epidemiology & Data Science Division Director – PRESENT
- Darci Martinez – Public Health Nursing Division Director – PRESENT
- Monica Buhlig – Health Equity & Strategic Initiatives Director – PRESENT

County Leadership:

- Heidi Miller – County Attorney – PRESENT
- Debbie Hearty – Director of Culture Services – PRESENT
- Mellissa Sager – Assistant County Attorney – Health – PRESENT
- Pete Luke – Compensation Manager – PRESENT

Orders of Business

- Executive Session Pursuant to C.R.S. § 24-6-402(4)(b) and (f) for the Purpose of Receiving Legal Advice and Discussing Personnel Matters Related to the Appointment of the Public Health Executive Director.
 1. Discuss Public Health Executive Director
 2. Resolution to Delegate Signature Authority to Executive Director
 3. CDPHE Master Task Order
- **Motion:** Keiling motions to move to Executive Session.
- **Second:** Lindemann
- **Approve:** Gilliam, Mahnke, Winkler
- **Dissent:** none
- **Abstain:** none

Executive Session

- Executive Session Pursuant to C.R.S. § 24-6-402(4)(b) and (f) for the Purpose of Receiving Legal Advice and Discussing Personnel Matters Related to the Appointment of the Public Health Executive Director.
 - Heidi Miller moved the Board into Executive Session.
 - 23 minutes

Orders of Business (cont.)

- Board offered Dr. Kelly Weidenbach the Executive Director position for Adams County Health Department and Kelly accepted.
 1. Mahnke – Entire Board is excited by Kelly’s experience. Appreciates her quest for improvement. Board has been impressed with the progress and direction to date.
 2. All board members appear to be in agreement with Mahnke’s comments
 3. Kelly W. – Is honored to accept the role and feels like she is well prepared to lead the new health department. Impressed by the leadership team at the health dept and at Adams County.
- Draft Resolution to delegate Signature authority to Executive director.
 1. Mellissa Sager reviewed the resolution with the BoH and Leadership team and what this means.
 - **Motion:** Gilliam motions to approve resolution to delegate signature authority to Adams County Public Health Executive Director as described by Mellissa Sager.
 - **Second:** Keiling
 - **Approve:** Mahnke, Winkler, Lindemann
 - **Dissent:** none
 - **Abstain:** none
- Discussion of CDPHE Master task order.
 1. Mellissa Sager reviewed how this would provide terms, conditions, and expectations for program specific funding.
 - **Motion:** Gilliam motions to approve CDPHE Master task order as described by Mellissa Sager.
 - **Second:** Lindemann
 - **Approve:** Mahnke, Winkler, Keiling
 - **Dissent:** none
 - **Abstain:** none

Board Member Comments

No comments by BoH or Leadership

Closing

- Motion to Adjourn
 1. **Motion:** Gilliam
 2. **Second:** Keiling
 3. **Approve:** Lindemann, Mahnke, Winkler
 4. **Dissent:** none
 5. **Abstain:** none