



## Adams County Board of Health Meeting Minutes

**Thursday, March 16, 2023**  
**5:30 p.m.**

**Adams County Government Center**  
**Brantner Gulch B Room**

**1. Call to order**

Adams County Board of Health meeting held Thursday, March 16, 2023, was called to order by Dr. Sheela Mahnke at 5:35 p.m.

**2. Roll call**

**Board of Health Members:**

Dr. Shelia Mahnke, Board Chair	Present
Dr. Dee Dee Gilliam, Board Vice Chair	Present
Brett Keiling, RN	Present
Jeremiah Lindemann	Present
Dr. Lisa Winkler	Present

**Health Department Leadership:**

Kelly Weidenbach, DrPH, MPH, Executive Director, Adams County Public Health	Present
Brian Hlavacek, MAS, REHS, Environmental Health Division Director	Present
Adams T. Anderson, MPH, MURP, Epidemiology & Data Science Division Director	Absent
Darci Martinez, DNP, FNP-C, Nursing Division Director	Absent
Monica Buhlig MPH, Health Equity & Strategic Initiatives Division Director	Absent
Michelle Harris, MPH, RDN, Nutrition and Family Health Division Director	Present
Bernadette Albanese, M.D., MPH, Medical Officer	Present
Mellissa Sager, J.D. Assistant Adams County Attorney	Present/Virtually

**3. Review and approval of agenda**

Dr. Mahnke requested that a request American Lung Association online form be added to the agenda for discussion. Dr. Weidenbach suggested adding it to the agenda after the Policy and Legislative update. With this amendment to the agenda in place Dr. Gilliam motioned to approve the March 16, 2023 meeting agenda, seconded by Brett Keiling, RN. All in favor and the motion carried.

**4. Approval of previous meeting minutes**

Dr. Winkler motioned to approve the February 16, 2023 meeting minutes, seconded by Brett Keiling, RN. All in favor and the motion carried.



**5. Monthly Financial report**

Michael Young-Hall, Operation and Accreditation Manager

Mr. Young-Hall, provided the board with a year to date financial update. The department is currently under spent with 80% of all full time staff positions filled, 20 staff positions are in the recruitment phase and 17 staff positions ready to be posted for recruitment.

**6. Policy and Legislative updates**

*Michael Ruddock, Policy and Public Affairs Senior Advisor*

Mr. Ruddock provided the board with a current bill tracker as part of his verbal update. He also reviewed current legislation that the Health Department supports or opposes. The legislative session is currently about half way through the 2023 session, with multiple bills still working their way through the process.

**7. Ratification of Contracts and Agreements executed using expedited protocol**

**8. Executive Director's report**

*Kelly Weidenbach, DrPH, MPH, Executive Director*

Dr. Weidenbach provided the board with a written Executive Director report before the board meeting and provided a few verbal updates as well. March is National Nutrition month, Dr. Weidenbach acknowledged and shared her support of all Women, Infant and Children (WIC) and Nutrition educators. She informed the board a few upcoming events. National Public Health week is April 3rd thru 7th. On Monday, April 3 the Board of County Commissioners (BOCC), County Managers Office and Board of Public Health members will tour several of the Health Department locations. A proclamation with The BOCC will issue a proclamation in support of public health on April 4 and can be viewed through the counties youtube channel. Dr. Weidenbach will be presenting to the BOCC in the next few weeks to request 12 additional full time staff positions that are a result of 2.3 million dollars in received grant funding. The department is waiting on updates for an additional 2-3 grants that have been applied for.

**9. Study Session**

All study session presentations are available for viewing at the Adams County Health department Website: <https://adamscountyhealthdepartment@org>

- A. School Health Work – Samantha Decker, School Health Policy and Prevention Specialist, Health Equity and Strategic Initiatives Division
- B. School Health Inspection Program Development – Candace Bray, School and Child Care Environmental Health Supervisor and Brian Hlavacek, Environmental Health Division Director
- C. Healthy Kids Colorado Survey Overview – Kelly Weidenbach, DrPH, MPH, Executive Director, Adams County Health Department



**10. Comments, announcements, and other business**

**11. Adjournment**

Motion to adjourn the meeting at 7:11 p.m. was made by Dr. Gilliam and seconded by Brett Keiling, RN. All in favor and the motion carried.

*\* Notes that a decision or vote needs to be made by the board*