



BOARD OF HEALTH

**RESOLUTION ADOPTING FIRST AMENDED ADAMS COUNTY HEALTH DEPARTMENT OPERATIONAL
DIRECTIVE - SIGNATURE AUTHORITY**

Resolution No. 2025-006

WHEREAS, the Adams County Board of Health ("Board of Health") serves as the governing body of the Adams County Health Department ("ACHD"); and,

WHEREAS, pursuant to C.R.S. §25-1-508, the Board of Health is charged with accepting, and through the Public Health Director, using, disbursing, and administering all aid, property, services, or moneys allotted to the agency; and,

WHEREAS, pursuant to C.R.S. §25-1-508, the Board of Health must prescribe the conditions under which the property, services, or moneys shall be accepted and administered; and,

WHEREAS, pursuant to C.R.S. §25-1-509, the Public Health Director, as the administrative and executive head of ACHD, is charged with directing ACHD resources and prescribing duties to be performed by ACHD personnel; and,

WHEREAS, the ACHD must enter into contracts on a regular basis in order to receive grants and other funding, purchase goods and services, deliver goods and services, and execute non-monetary agreements; and,

WHEREAS, pursuant to the Board of Health Bylaws, the Board of Health delegates authority to enter into contracts to the ACHD Public Health Director, consistent with Adams County Finance Policies; and,

WHEREAS, on February 15, 2024, the Board of Health determined it was necessary to further prescribe the conditions under which agency property, services, and monies are accepted and administered, and passed Resolution No. 2024-002, implementing ACHD's Signature Authority Operational Directive (OD); and,

WHEREAS, the Board of Health, in consultation with the Public Health Director, has determined amendments to ACHD's Signature Authority OD are necessary to clarify and provide additional direction regarding the conditions under which agency property, services, and monies are accepted and administered.

NOW, THEREFORE BE IT RESOLVED, by the Adams County Board of Health, that ACHD's Public Health Director and designated personnel are delegated authority to sign contracts and other documents as detailed in Adams County Health Department, Operational Directive: Signature Authority, Effective August 28, 2025, as long as such contracts and other documents are consistent with the overall direction and programming approved by the Board of Health.

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Gilliam	_____	Aye
Keiling	_____	Aye
Lindemann	_____	Aye
Mahnke	_____	Aye
Winkler	_____	Aye

Board of Health Members

ADOPTED, this 28th day of August, 2025.

Dierdre A. Gilliam

Dr. Dierdre Gilliam, DNP, RN, PHN, President
Adams County Board of Health

Signature: 
Dee Dee Gilliam (Sep 3, 2025 14:47:54 MDT)

Email: dgilliamdnp@gmail.com






Board of Health Resolution No. 2025-006

Final Audit Report

2025-09-03

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