

Office of Vital Records7190 Colorado Blvd., Suite 170,
Commerce City, CO 80022Website: www.adamscountyhealthdepartment.orgEmail: vitalrecords@adamscountyco.gov

Tel: (720) 200-1401



Staff Use Only:

v. 12/2025

DCN: _____

Staff: _____ Date: _____

Birth Certificate Application**Requestor please include the following for processing:**

Completed application

Required ID

Payment

Tangible interest documents
(if applicable)**Requestor Information**

Print name of person making request:				Daytime Phone:		
Mailing Address:				City	State	Zip
Your relationship to person named on certificate (<i>Proof needed if your name is not listed on certificate</i>):						
<input type="checkbox"/> Self <input type="checkbox"/> Parent <input type="checkbox"/> Grandparent <input type="checkbox"/> Step-Parent <input type="checkbox"/> Sibling <input type="checkbox"/> Spouse <input type="checkbox"/> Child <input type="checkbox"/> Legal Guardian <input type="checkbox"/> Legal Representative <input type="checkbox"/> Other _____						
Reason for Request (Choose one option):						
<input type="checkbox"/> Newborn <input type="checkbox"/> Travel/Passport <input type="checkbox"/> Records <input type="checkbox"/> School <input type="checkbox"/> Insurance <input type="checkbox"/> Social Services <input type="checkbox"/> Employment <input type="checkbox"/> Social Security <input type="checkbox"/> Other: _____						

Registrant Information

Full Name at Birth	First				Middle		Last	Suffix
Date of Birth	Month	Day	Year	Sex <input type="checkbox"/> Female <input type="checkbox"/> Male	Is this Person Deceased? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, date: _____ / _____ / _____ State where Death Occurred: (Please provide certified copy of death certificate)			
Place of Birth	City			County		State COLORADO ONLY		
Full Name of Mother or Parent A	First			Middle (Prior to First Marriage)		Last (Prior to First Marriage)		Suffix
Full Name of Father or Parent B	First			Middle (Prior to First Marriage)		Last (Prior to First Marriage)		Suffix

Pursuant to Colorado Revised Statutes, 1982, 25-2-118 and as defined by Colorado Board of Health Rules and Regulations, applicant must have a **direct and tangible** interest in the record requested. The penalties for obtaining a record under false pretenses include a fine of not more than \$1,000.00 or imprisonment in the county jail for not more than one year or both such fine and imprisonment (CRS 25-2-118)

By signing in this box, I have read and understood that there are penalties for obtaining a record under false pretenses.

Today's Date

**SIGN
HERE** 

Primary ID Listing (at least one) or visit our website for additional ID options	
<ul style="list-style-type: none"> Alien Registration Receipt or Permanent Resident Card (INS I-151 or I-551) Certificate of US Citizenship (N-560 or N-561) City of Denver/Denver County/Pueblo County Jail Temporary Inmate ID CO Department of Corrections ID Card CO Department of Human Services Youth Corrections ID CO Temporary Driver's License/State ID (within 30 days) Employment Authorization Card (I-766) Foreign Passport Government Work ID (US) Job Corps ID Card International Driving License or Photo ID Card (Issued by Country) Photo Driver License/ID card (DMV - US) School, University, or College ID Card (US - Current school year) Temporary Resident Card (I-688, I-688A, or I-688B) US B1/B2 Visa Card PLUS I-94 US Certificate of Naturalization (N-550 or N-570 w/Photo) US Citizenship ID Card (I-197) US Merchant Mariner Card (w/Photo) US Military ID Card US Passport Book/Card 	

For payment by email, fax or mail, enter card info below or make checks/money orders payable to Adams County Vitals

Card Type: Visa MasterCard Discover AMEX

Cardholder name: _____

Cardholder Signature: 

Card Number: _____

Expiration Date: _____ / _____ CVV: _____

Order Quantity

Number of certificates _____

Cost of first certificate \$ 25.00Additional certificate(s) \$20 ea. \$ _____
(issued on the same day)UPS \$25.00 - 2 business day delivery \$ _____
(optional)Total charges \$ _____